

## TERMS OF REFERENCE FOR DISASTER MANAGEMENT SPECIALIST

<b>Job Title:</b>	Disaster Management Specialist
<b>Location:</b>	Dehradun, Uttarakhand with frequent travel to project cities and other places as per the project's requirements
<b>Contract term:</b>	One year with possibility for extension
<b>Start date:</b>	Immediately
<b>Responsible to:</b>	Project Manager PIU under UDRP-AF (The World Bank)
<b>Responsible for:</b>	To contribute to State Disaster planning, preparedness and risk reduction work to reduce suffering, loss of life and property

### Background

The Government of Uttarakhand is extremely proactive in mitigation and management of disasters. For enhancing technical capacity of the state in prevention and mitigation of different hazards, the Government of Uttarakhand is receiving financial assistance from the World Bank for "Uttarakhand Disaster Recovery Project (Additional Financing)". The project will support the recovery in terms of River protection works, Road Protection works (Slopes), Reconstruction of Bridges and strengthening State Disaster Response Force.

### Purpose of the Job:

The Disaster Management Specialist will be the part of The World Bank assisted Uttarakhand Disaster Recovery Project for the Technical Assistance component. His/Her primary role will be to ensure effective and efficient implementation and management of the Technical Assistance. He/She will be facilitating knowledge networking with various specialized agencies and will evaluate, add value to and facilitate implementation of various components of the Technical Assistance.

### Job activities

- Identify priorities for disaster preparedness, mitigation, and disaster risk reduction through assessments of prevailing/ frequent disaster risks, vulnerabilities and capacities.
- Act as principal point of reference for PIU activities under the overall guidance of Program Manager
- Ensure a detailed Program Work Plan (PWP) and procurement plans are developed and updated regularly, with the participation of the program team and relevant partners and program stakeholders.
- Prepare the framework of various studies and activities to be carried out under the Technical Assistance.
- Coordinate with various specialized agencies to finalise technical aspects relating to these studies / activities.
- Review and finalise the proposals for various studies / activities to be undertaken under the Technical Assistance.
- Draft periodic reports of the progress as required.
- Perform other duties as required by the PIU TA.

### **Project Office and Timing of Services**

The Disaster Management Specialist will be provided office space in nodal PIU TA. The Disaster Management Specialist will carry out day-to-day Project Implementation, including liaison with various stake holders.

### **Personnel specifications**

Post graduate degree in social science, earth science, disaster management, civil / earthquake engineering.

Minimum ten years of national / international experience in the field of disaster management with sound knowledge of hazard, risk and vulnerability assessment techniques, GIS and remote sensing, and pre – disaster capacity building, early warning and planning related activities.

Good writing skills and experience of preparing and evaluating technical proposals relating to disaster management.